

The policies below are to be followed at all times. If you would like to hold an event at the Masjid, please print and fill out the Activity Request Form (attached) and submit it to the Shura for approval.

Please note there will be a \$200 mosque use fee payable with the application form.

Thank you for your cooperation.

The following activities are NOT permitted on the Masjid & Society premises unless approved by the Shura:

- All types of fundraising or any kind of monetary collections
- All halaqas, lectures, whether religious or non- religious
- All educational activities, interfaith dialogues, or meetings
- All personal gatherings or celebrations (e.g. marriage parties, etc)
- All overnight programs including overnight stay, qiyams, or gatherings
- Cooking in the kitchen or on premises
- Overnight parking
- Disrupting activities, events or programs
- Inciting disruptive or riotous behaviors in or on premises
- Distribution of handouts, flyers or posters after Friday prayers or during any other time on/in the premises
- Calling the Adhan or leading prayers
- Performing Islamic counseling, marriage, divorce, family services etc.
- Soliciting monies, posting and or passing out flyers in or on premises
- Selling of any merchandise/products in or on premises
- Making announcements or public statements, calling out the Adhan or leading prayers (using microphone or not)
- Educational, Social activities and/or functions: i.e. (bringing/serving food, inviting guest lecturers, holding public gatherings or meetings, Islamic teaching or classes of any kind, inviting groups for MOSQUE visits and/or tours, use of building kitchen, supplies, equipment, etc.

GENERAL POLICIES

- Food and beverages will not be allowed in the hallways, prayer areas, etc.
- **The lower level of the masjid (basement) is also part of the masjid therefore all fiqh rulings that pertain to the masjid will be applicable (taharah etc.)**
- Activities must be confined to facilities assigned to the applicant.
- All prayers will be performed with the appointed Imam of the masjid at the specified timings posted in the masjid.
- The number of people attending the event should not exceed the number specified in the application.
- No function of un-Islamic nature will be allowed on the Masjid premises. Islamic behavior and code of ethics is expected by all participants.
- No unauthorized fundraising will be permitted.
- No gathering or meeting of a political nature will be permitted.
- The applicant(s) shall be responsible for the conduct and supervision of all people attending the event and shall see that all regulations in this contract are strictly observed.
- The exits must be kept free from obstruction at all times.
- Smoking is not permitted at any time inside the building or on the Masjid premises.
- Financial responsibility for any damages to the Masjid property will be borne by the applicant(s).
- During the course of the event, the applicant(s) bears responsibility for payment of any fee(s) charged by the Municipality or Fire department for a false fire alarm, or any such emergency.
- Any individuals affiliated with the applicant and/or event will not under any circumstances hold the Masjid responsible for any claims regarding damages against persons or property which may be brought about during or as a consequence of this event/activity.
- **The event organizer is responsible for any damage to the property and/or furniture including carpets. If professional cleaning is needed for carpets then**

event organizer is expected to pay all cleanup charges.

- The event sponsor is responsible for ensuring that the masjid is left clean and tidy after usage.

FOOD POLICY

- Food is not permitted in the Masjid prayer halls (main, basement or mezzanine) with the exception of dates and water, any exceptions, (dry sweets barfi, laddoo, dates, etc. during Nikah ceremonies or any such special occasion) must be with the permission of the management. Similarly food is not to be consumed inside the prayer halls at any time. For example food taken from outside prayer hall and then taken inside the prayer hall for consumption.
- Food in the remaining parts of the masjid (basement etc.) will be permitted only at the discretion of the Shura. The decision will be made according to the specific situation. It is possible that one time the Shura may deem it appropriate while at another time deem it not to be appropriate.

The person bringing food (upon approval) must ensure that:

- Food is not left unattended,
- Food area is kept clean for the duration the food is being served and after
- No leftover food remains in the masjid, as the masjid does not have any storing facility for leftover food.
- Food/drink that has more probability to stain or damage the masjid e.g. nahari, curry, coffee etc. is not allowed.
- Any changes to the application (i.e. change of date, time, etc) must be notified to the Shura 2 weeks prior to the event.
- We hope that these policies will assist us in maintaining the safety of the Masjid activities and enable us to provide a safe environment for all visitors and attendees.